

CDA Lending and Risk Analyst Sr. I (C26008/534296)
Special Loans Program Manager
Recruitment # 26-003729-0001
Filing Deadline 2/6/2026 11:59:00 PM
Salary - \$41.22 - \$44.49/hour (Grade 20/Step 5-9, with promotional growth to \$64.22)



This is a contractual position with limited State of Maryland benefits

Work that Matters.

We are a fast paced, dynamic team committed to serving Maryland. We are looking for team players that share our vision of program excellence and our commitment to customer service. We achieve program excellence through continuous process improvement involving everyone in a collaborative team-centered environment.

Our division works within the Department to administer a wide range of programs using various funding sources. The programs provide critical repair improvements that help improve health, sanitary needs, and safety in the home, while reducing costs to residents, increasing comfort, supporting local employment, and contributing strongly towards meeting the State's housing goals. This program portfolio consists of programs such as the Maryland Housing Rehabilitation Program (MHRP), Indoor Plumbing Program (IPP), Accessible Homes for Seniors Program (AHSP), State Lead Hazard Reduction Loan and Grant Program (LHRGLP), Healthy Homes for Healthy Kids Lead Initiative (HH4K), Homeownership Works Program (HOW), and the Whole Home Critical Repair Homeowners Assistance Fund (Whole Home HAF).

Grade:

20

This position offers a salary range of \$41.22 - \$44.49/hour, with potential for advancement up to \$64.22 based on qualifications, equity, and hiring guidelines. Initial salary offers are determined by qualifications, experience, and available budget, and typically do not exceed \$44.49/year.

Position Duties:

The Program Manager position is responsible for the development, implementation, management, and monitoring of rehabilitation programs for single-family homes. This position performs under a high degree of independence and requires proactive problem-solving skills. Duties include overseeing the qualification and assignment of applicants, review of provided services, setting production goals, developing and monitoring budgets, developing and providing guidance to partnering organizations, evaluating performance metrics, training for staff and partners, preparing agreements and contracts,

analyzing program data and preparing reports.

This position provides oversight for the development of systems, policies and procedures for the assigned programs. This position also analyzes, applies, and enforces complex private, state, or federal guidelines. The position trains and supervises staff in these areas, assuring compliance with federal and state requirements. It also coordinates with staff in other Departmental units including legal, accounting, underwriting, asset management, planning, and environmental functions in matters related to the administration of the assigned programs.

Satisfactory execution of the assigned tasks includes meeting program deadlines and keeping expenditures within budget. This includes establishing and evaluating program goals, acquiring resources and coordinating the efforts of network partners, team members and third-party vendors to achieve program goals and maintain performance standards, and continuously monitoring program performance and implementing corrective actions.

Minimum Qualifications:

Education: Graduation from an accredited high school or possession of a high school equivalency certificate.

Experience: Four years of professional financial/risk analysis experience concerning government lending or assistance programs, or four years of experience in Construction Management pertaining to single family and/or multifamily housing government programs (as applicable) and four years of professional financial, lending and risk or construction analysis experience, such as managing financial asset and debt portfolios, examining, analyzing, and interpreting accounting, budget, or grant or real estate investment portfolio records and reports, or managing government housing projects.

Notes:

1. Candidates may substitute the possession of a Bachelor's degree from an accredited college or university in Finance, Business Administration, Economics, Accounting, Construction Management or a related field and four years of professional financial/risk analysis experience concerning government lending or assistance programs, or four years of experience in Construction Management pertaining to single family and or multifamily housing government programs (as applicable) for the required experience.
2. Candidates may substitute the possession of a Master's degree from an accredited college or university in Finance, Business Administration, Economics, Accounting or a related field and two years of professional financial/risk analysis experience concerning government lending or assistance programs, or two years of experience in Construction Management pertaining to single family and or multifamily housing government programs (as applicable) for the required experience.
3. Candidates may substitute U.S. Armed Forces military service experience as a commissioned officer in the Accounting or Loan Officer Classifications, or Financial Management specialty codes in the accounting field of work in business and industry classification, or business and industry specialty codes in the housing management field of work on a year-for-year basis for the required experience.

Desired or Preferred Qualifications:

- Experience working with housing rehabilitation programs or project
- Experience working in government programs
- Experience with financial reports to include determining and presenting budgets to executive management

TTY Users: call via Maryland Relay

We thank our Veterans for their service to our country, and encourage them to apply.

As an equal opportunity employer, Maryland is committed to recruiting, retaining and promoting employees who are reflective of the State's diversity.

For more information and to apply: [Job Announcement: CDA LENDING AND RISK ANALYST SENIOR I \(C26008/534296\) - State of Maryland](#)