

HCD Financial Analyst IV (C26022)

Fund Analyst

Recruitment # 26-001220-0004

Filing Deadline 10/12/2026 11:59:00 PM

Salary – \$44.66 - \$48.34/hour (Grade 21/Step 5-9 with promotional growth to \$70.42 hourly)



This is a Contractual Position with limited State of Maryland benefits.

Work that matters. The Maryland Department of Housing & Community Development (DHCD) is a national leader in affordable housing and community development. Our team needs a strong manager with an accounting background and analytical skills to manage staff, set the example, review monthly reconciliations and ensure deadlines are met. The candidate for this position must be able to take initiative, research, analysis data and propose solutions. The characteristics of the chosen candidate would be a leader who will work as a team, who can and will challenge the status quo, effectively communicate ideas and issues, independently implement practical and efficient solutions, believe change is good and want to come to work knowing that what they do makes a difference.

Grade:

21

This position offers a salary range of \$44.66 - \$48.34/hour, with potential for advancement up to \$70.42/hour based on qualifications, equity, and hiring guidelines. Initial salary offers are determined by qualifications, experience, and available budget, and typically do not exceed \$48.34/hour.

Position Duties:

The Division of Finance and Administration is seeking an enthusiastic individual to serve as the Fund Analyst. The Fund Analyst will be in charge of the servicing of a \$187 million portfolio of venture capital programs, loan participation programs, loan guarantee programs, collateral support programs, and capital access programs provided by the Small Business Credit Initiative. The position must coordinate data from many units in the Department requiring an understanding of multiple technical areas including accounting, Generally Accepted Auditing Standards (GAAS) and Sarbanes-Oxley Act of 2002, capital markets, mortgage products and execution methodologies, underwriting, asset management, grant/loan agreements and required stated and federal reporting, debt management, compliance to State and Federal regulations and loan servicing.

Minimum Qualifications:

Education: A Bachelor's degree in Finance, Business Administration, Economics, Accounting or a related field from an accredited college or university.

Experience: Four years of professional financial analysis experience, such as managing financial asset and debt portfolios, examining, analyzing, and interpreting accounting, budget, grant or real estate investment portfolio records and reports by applying generally accepted accounting principles.

Notes:

1. A Certified Public Accountant (CPA) certification or documented eligibility to sit for the CPA Examination may be substituted for the educational requirement.
2. A Master's degree in Finance, Business Administration, Economics, Accounting or a related field from an accredited college or university may be substituted for two years of the required experience.
3. Candidates may substitute one year of professional financial analysis experience, such as managing financial asset and debt portfolios, examining, analyzing, and interpreting accounting, budget, grant or real estate investment portfolio records and reports by applying generally accepted accounting principles for 30 credits on a year-for-year basis for the required education.
4. Candidates may substitute U.S. Armed Forces military service experience as a commissioned officer in the Accounting Officer classification or Financial Management specialty codes in the accounting field of work on a year-for-year basis for the required education and experience.

Desired or Preferred Qualifications:

- Experience managing federally funded loan programs
- Experience managing federally funded housing voucher program
- Experience in the mortgage banking industry

TTY Users: call via Maryland Relay.

We thank our Veterans for their service to our country, and encourage them to apply.

As an equal opportunity employer, Maryland is committed to recruiting, retaining and promoting employees who are reflective of the State's diversity.

For more information and to apply, please click the [Job Announcement](#).