



# Financial Assistance Application

**GREEN RIVER AREA DEVELOPMENT DISTRICT  
REVOLVING LOAN FUND  
FINANCIAL ASSISTANCE APPLICATION**

Total Amount Sought: \$ \_\_\_\_\_

Name of Business: \_\_\_\_\_

Business Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address(s): \_\_\_\_\_

Type of Business: \_\_\_\_\_ Sole Proprietorship \_\_\_\_\_ Partnership \_\_\_\_\_ Corporation

Date Organized/Established: \_\_\_\_\_ SIC Code: \_\_\_\_\_

NAICS Code: \_\_\_\_\_

Employer's Federal Identification Number: \_\_\_\_\_

Employer's State Identification Number: \_\_\_\_\_

DUNS #: \_\_\_\_\_

Name of Owner #1:  
\_\_\_\_\_

Name of Owner #2  
\_\_\_\_\_

Percentage Owned: \_\_\_\_\_ %

Percentage Owned: \_\_\_\_\_ %

Home Address:  
\_\_\_\_\_

Home Address:  
\_\_\_\_\_

City, State, Zip:  
\_\_\_\_\_

City, State, Zip:  
\_\_\_\_\_

Home Phone:  
\_\_\_\_\_

Home Phone:  
\_\_\_\_\_

Race/Ethnicity: \_\_\_\_\_

Race/Ethnicity: \_\_\_\_\_

**Professional Services/References:**

Name of Bank: \_\_\_\_\_

Bank Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Account # \_\_\_\_\_

Name of Attorney: \_\_\_\_\_

Attorney Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Accountant: \_\_\_\_\_

Accountant Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

**Current and Projected Employment Impact:**

<u>Type of Employment (Full/Part Time)</u>	<u>Present Jobs</u>	<u>First Year</u>	<u>Second Year</u>
Professional/Managerial/Technical	___FT ___PT	___FT ___PT	___FT ___PT
Skilled	___FT ___PT	___FT ___PT	___FT ___PT
Unskilled/Semi-Skilled	___FT ___PT	___FT ___PT	___FT ___PT
<b>Totals</b>	___FT ___PT	___FT ___PT	___FT ___PT

<b>Sources/Uses of Funds:</b>	<b>RLF</b>	<b>Bank</b>	<b>Equity</b>	<b>[ ]</b>	<b>[ ]</b>	<b>Total</b>
Land Acquisition	\$___	\$___	\$___	\$___	\$___	\$___
Building Acquisition	\$___	\$___	\$___	\$___	\$___	\$___
Improve/Renovate Building	\$___	\$___	\$___	\$___	\$___	\$___
Purchase Equipment/Machinery	\$___	\$___	\$___	\$___	\$___	\$___
Inventory	\$___	\$___	\$___	\$___	\$___	\$___
Working Capital	\$___	\$___	\$___	\$___	\$___	\$___
Other _____	\$___	\$___	\$___	\$___	\$___	\$___
_____	\$___	\$___	\$___	\$___	\$___	\$___
<b>TOTAL</b>	\$___	\$___	\$___	\$___	\$___	\$___

**Project Summary:**

	<b>RLF</b>	<b>Bank</b>	[    ]	[    ]
Loan Amount	\$_____	\$_____	\$_____	\$_____
Loan Term (Years)	_____	_____	_____	_____
Loan Interest Rate	_____%	_____%	_____%	_____%
Annual Debt Service	\$_____	\$_____	\$_____	\$_____
Type of Collateral	_____	_____	_____	_____
Security Position	_____	_____	_____	_____
Type of Guarantee	_____	_____	_____	_____

## Required Attachments:

- \_\_\_\_\_ 1. A history and description of the business, an analysis of management ability and a description of the project.
- \_\_\_\_\_ 2. Detail the use of proceeds of this project (cost of land, building, and equipment).
- \_\_\_\_\_ 3. Personal financial statement, current within 30 days, for each proprietor or stockholder with 20% or more ownership of the SBC, and, if different, each owner with 20% or more ownership of the alter-ego. Personal guarantees are required of any owner with over 20% ownership of the company. Make sure that the date at the top of the statement and the date they are signed are the same and that the information is current as of that date. THE PERSONAL FINANCIALS MUST BE SIGNED BY BOTH HUSBAND AND WIFE IF THE PERSONAL FINANCIAL STATEMENT INCLUDES JOINT ASSETS. SIGN AND DATE. (See Attachment 1)
- \_\_\_\_\_ 4. Resumes of principals involved in the day-to-day management.
- \_\_\_\_\_ 5. Balance sheet with current pro-forma (within 30 days). Please provide assumptions that support the financial information. (See Attachment 2)
- \_\_\_\_\_ 6. For a new or existing business, a monthly cash flow analysis for the first 12 months of operation or for three months beyond the breakeven point (whichever is longer) together with a description of assumptions. (See Attachment 3)
- \_\_\_\_\_ 7. Estimated projection and forecast of three years earnings (See Attachment 4)
- \_\_\_\_\_ 8. A schedule of debts that includes current debts and debts planned for the next 12 months (other than the EDC loan). (See Attachment 5)
- \_\_\_\_\_ 9. The names of affiliated (through ownership or management control) or subsidiary business as well as the last two fiscal year-end financial statements and a current financial statement for each of these firms.
- \_\_\_\_\_ 10. If the business is a franchise, include a copy of the Franchise Agreement and the Franchiser's Disclosure Statement that is required by the Federal Trade Commission.
- \_\_\_\_\_ 11. A copy of key cost documents, such as real estate purchase agreements, contractor cost estimates, vendor quotes for machinery and equipment, etc. IF EQUIPMENT IS BEING PURCHASED, GIVE A LIST OF THE EQUIPMENT AND A LETTER FROM A VENDOR OR APPRAISER THAT STATES THE EQUIPMENT HAS A LIFE OF AT LEAST 10 YEARS. SIGN AND DATE.
- \_\_\_\_\_ 12. If applicable, a copy of the existing or proposed lease agreement.

- \_\_\_\_\_ 13. An independent appraisal for construction projects on an “as completed basis,” or an architect’s certified cost estimate, or a contractor’s contract based on completed plans and specification.
- \_\_\_\_\_ 14. Environmental analysis, if applicable. Please complete the enclosed form and sign and date. If a Phase I Environmental Study has been done by the bank, please provide a copy. If a study will be done, please note.
- \_\_\_\_\_ 15. A commitment letter from the private lender outlining the amount of the loan, term, interest rate, and collateral.
- \_\_\_\_\_ 16. Tax Returns – Provide the previous three years’ business tax returns, which **MUST BE SIGNED AND DATED BY THE BORROWER.**
- \_\_\_\_\_ 17. List of major customers and potential new customers.
- \_\_\_\_\_ 18. List of major competitors.
- \_\_\_\_\_ 19. Letter of support from the local community (development authority, chamber of commerce, etc.)

**Signatures:**

I declare that any statement in this application and in its required attachments, or information provided herein, is true and complete in substance and in fact.

Name of Business: \_\_\_\_\_

By: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Attest: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: \_\_\_\_\_



## Green River Area Development District

### Credit Authorization

#### Borrower 1

Borrower Name: \_\_\_\_\_

Borrower Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Borrower Birth Date: \_\_\_\_\_

Borrower Social SSN: \_\_\_\_\_

Signature: \_\_\_\_\_

#### Borrower 2

Borrower Name: \_\_\_\_\_

Borrower Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Borrower Birth Date: \_\_\_\_\_

Borrower Social SSN: \_\_\_\_\_

Signature: \_\_\_\_\_